

TENDER DOCUMENT THE JIND CENTRAL CO-OP BANK LTD



Short Term E-Tender Document

For

**Comprehensive Annual Maintenance Contract (AMC) for Maintenance
of Note Sorting & Note Authentication Machines located at the Branches**

Of

“THE JIND CENTRAL CO-OPERATIVE BANK LTD”

Situated in Jind District.

- Date of Downloading Tender Form : 05.12.2019 from 1000 Hrs to 18.12.2019 upto 1600 Hrs**
- Last Date for Online Submission of Tender : Upto 1600 Hrs on 18.12.2019**
- Date of Opening of Technical Bid : 19.12.2019 At 1230 Hrs**
- Date of Opening of Financial Bid : 19.12.2019 At 1300 Hrs**
- Venue for Opening of Bid : Bays No.1-4, Distt. Shopping Centre, Huda Ground, Urban Estate, Jind-126102, Haryana**

E-mail: cbsjind.haryana@gmail.com

Website: www.jindccb.com

Short Term Notice Inviting E-Tender

E-Tender Notice

The Jind Central Co-operative Bank Ltd. invites online e-tendering under three cover system i.e. fee, prequal/technical and financial from well-established vendors for Annual Maintenance Contract for maintenance of Note Sorting & Note Authentication machines installed at the Branches of the Bank.

<u>Sr.No.</u>	<u>Particulars</u>	<u>Date & Time</u>
1	Downloading of Tender Document and online Bid preparation/ submission(date & time)	05.12.2019 (10:00 Hrs) to 18.12.2019 (16:00 Hrs)
2	Submission of online payment(EMD and Tender document fee + E-service Fee)	05.12.2019 (10:00 Hrs) to 18.12.2019 (1600 Hrs)
3	Opening of Technical Bid(date & time)	19.12.2019 at 12:30 Hrs
4	Opening of Financial /Price Bid(date & time)	19.12.2019 at 13:00 Hrs

Hard copies of **Fee(EMD + Document Fee), Technical Bids and Financial Bids** in sealed covers be also sent separately up to **18.12.2019 at 5:00PM** in the Head office of the bank situated in Bays No. 1-4, Distt. Shopping Centre, Urban Estate, Jind.

The Tender forms (non-transferable) containing terms & conditions and specifications/Job description of the above mentioned work may be downloaded from Website: <https://etenders.hry.nic.in> and www.jindccb.com.

All tenders process will be carried out online through <https://etenders.hry.nic.in> website. To participate in the bidding process, the bidders have to get "Digital Signing Certificate" as per IT Act-2000. The certificate will be required for digitally signing the bid. The bidders can get above mentioned digital signing certificate from any certifying authority designated by the Govt. of India and enroll themselves and DSC on the website.

Technical & Financial bid will be opened at Head Office, Bays No. 1-4, Distt. Shopping Centre, Urban Estate, Jind, Haryana. Bank reserves the right to reject any/ all the tenders without assigning any reason.

GENERAL MANAGER

OTHER DETAILS:

Sr.No	Name of Work	EMD to be deposited	Tender Estimated Value	Tender Document Fee and E-Services Fees	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1	Comprehensive Annual Maintenance Contract (AMC) for Maintenance of Note Sorting & Note Authentication Machines	Rs.5,000/- (Rs. Five Thousand Only)	Rs.2,00,000 (Rs. Two Lakh Only)	Rs.1000+Rs.1000 = Rs.2000/- (Rs. Two Thousand Only)	05.12.2019 At 1000 Hrs	18.12.2019 At 1600 Hrs

1. Bid documents can be downloaded online from the portal <https://etenders.hry.nic.in>.
2. The details of the Bid Document Cost / EMD are required to be uploaded at the time of Online Submission, the Bidders are therefore required to keep the scanned copies of prequalification and other documents of the above mentioned documents ready.
3. **SUBMISSION OF TENDER:** The tender shall be submitted online by the tenderer in the following three separate covers online:-
 - a) **Fee:** Scanned copy of Bid Document Cost / EMD.
 - b) **Prequal /Technical:** The cover shall contain scanned copies of the prequalification documents, technical parameter / technical bid.
 - c) **Financial:** This cover contains contract schedule of rates (BOQ) to be submitted online by the bidder.
4. **OPENING OF BID :-** In the first instance, the cover of all the Bidders containing the Bid Document Cost / EMD shall be opened online as well as physically. If the Bid Document Cost / EMD is found proper and in order then the cover containing prequalification / Technical Bid shall be opened. The Financial cover shall be opened only of those tenderers who meet the Pre-Qualification / Technical Bid criteria as per these Bid documents. The date of opening of Financial Bid shall be fixed after the opening of Prequalification / Technical Bid.
5. The contractual agencies should submit their tender documents (Online and physical) strictly.
6. In case bid is submitted by a bidder online and technical bid, earnest money deposit or other

documents as required as per the bid documents, are not submitted in physical form then the bid of the bidder would be rejected.

7. In case, the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
8. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
9. No definite volume of work to be performed during the currency of the contract can be guaranteed by The Jind Central Co-operative Bank Ltd; Jind No claim shall lie against Bank on this account.
10. The Jind Central Co-operative Bank Ltd; Jind reserves the right to accept / reject any/all the tenders without assigning any reason; the decision of the Bank shall be final and binding on tenderer.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Details	Bidder's Stage	Start date and time	Expiry date and time
1.	Release of Tender	-	05.12.2019 (1000 Hrs)	18.12.2019 (upto 16:00 Hrs)
2.	-	Downloading of Tender Document/Online Bid Preparation/Submission	05.12.2019 (1000 Hrs)	18.12.2019 (upto 16:00 Hrs)
3.	Opening of Technical Bid Envelop	-	19.12.2019 (12:30 Hrs)	---
4.	Opening of Financial Bid		19.12.2019 (at 1300 Hrs)	

Prospective bidders are encouraged to seek help specifically provided for contractors on the e-tender portal for submission process of the bids and the bidder will be solely responsible for any error in online submission of the bid.

GENERAL MANAGER

The Jind Central Cooperative Bank Ltd; Jind

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1. INTRODUCTION

The Jind Central Co-operative Bank Ltd; Jind came into existence after the re-organization of Haryana State on 1st November, 1966. Previously it was the branch of the Sangrur District Central Cooperative Bank Ltd, Sangrur in the Joint Punjab. The area of operations of this Bank is whole district of Jind. It undertakes/provides all banking activities/ facilities with some exceptions. The bank is governed by its members (Board of Directors) through the Bye-Laws according to the Haryana cooperative societies Act, 1984 and the Haryana cooperative societies Rules 1989. It has its independent Board of Directors.

Important Information

1.	Tender Inviting Authority Designation and Address	The Jind Central Co-operative Bank Ltd; Jind. Bays No. 1to 4, Distt. Shopping Centre, Urban Estate, Jind, Haryana.
2.	a) Name of the Work	Comprehensive Annual Maintenance Contract (AMC) for Maintenance of Note Sorting & Note Authentication Machines located at the Branches of The Jind Central Co-operative Bank Ltd. situated in Jind District.
	b) Tender reference	e-Tender/NoteSorting/AMC
	c)Place of Execution	Head office of The Jind Central Co-operative Bank Ltd; Jind .
3.	Tender document availability	Tender document is available at https://etenders.hry.nic.in www.jinddccb.com
4.	Processing fee for tender.	The payment of Tender Document Fee INR 1000/-(One Thousand Rupees Only) and eService Fee Rs. 1000/-(Rupees one thousand only) (Non-refundable) would be made online by eligible bidders/ contractors
5.	Email address for communication for any queries / clarification	cbsjind.haryana@gmail.com , jinddccb@yahoo.com
6.	Earnest Money Deposit(EMD)	The Payment for Earnest Money Deposit (EMD) of Rs. 5,000 (Rs. five Thousand Only) would be made online by the Bidder/ Contractor.
7.	Last date and time for submission of e-Tender.	18.12.2019 upto 1600 Hrs
8.	Last date and time for submission of EMD Payment	18.12.2019 upto 1600 Hrs

TENDER DOCUMENT THE JIND CENTRAL CO-OPERATIVE BANK LTD, JIND, HARYANA

9.	Date and Time of Opening of Technical Bids.	19.12.2019 at 1230 Hrs
10.	Date and Time of Opening of Commercial/ Financial Bids.	19.12.2019 at 1300 Hrs

2. INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

- 1) The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates should be issued by an Approved Certifying Authority, authorised by the Controller of Certifying Authorities, Government of India.
- 2) A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- 3) The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities.
- 4) Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 5) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 6) In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 7) The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. **Set up of machine:** In order to operate on the electronic tender management system, the user's machine is required to be set up. The user's machine must be Java JRE 8 Update 151(32 bit), 161(32 bit), 171(32 bit), 181(32 bit), 191(32 bit), 201(32 bit) & DC setup and Internet explorer 10 and above/Mozilla Firefox 46.0.1 Version only. The link for downloading Java JRE 8 & DC setup are available on the Home page of the e-tendering Portal and a help file on setting up of the system can also be downloaded from the home page of the website - <https://etenders.hry.nic.in>

4. Online Viewing of Detailed Notice Inviting Tenders:

The contractors can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the electronic tendering system on the government e-procurement website <https://etenders.hry.nic.in> or Bank's website <http://www.jinddccb.com/>

5. Download of Tender Documents:

The tender documents can be downloaded by the registered user from the Electronic Tendering System through the Portal <https://etenders.hry.nic.in>

6. Key Dates:

The contractors are strictly advised to follow dates and times as indicated in the Notice Inviting Tenders. The date and time will be binding on all contractors. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the Notice Inviting Tenders.

7. Online Payment e-Service fee::

The online payment for eService fee can be done using the secure electronic payment gateway by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks

8. Bid Preparation and Submission of Bids online:-

Detailed Tender documents may be downloaded from e-tender website (<http://etenders.hry.nic.in>) and tender mandatorily be submitted online.

The Payment for Tender document fee & Earnest Money Deposit (EMD) would be made online by the Bidder/ Contractor directly through debit card, credit card, Internet Banking etc. The Bidder have to submitted the scanned copies of document fee & EMD under Fee cover physically.

Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online Pre-equal/ Technical Cover: The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Cover.

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online in the Excel Format under Commercial Cover

9. Submission of actual online bids:

Contactors have to submit their bids online and upload the relevant documents. The process is required to be completed within the date and time as stated in the Notice Inviting Tenders (Key Dates). The electronic bids of only those contactors who have submitted their bid within the stipulated time, as per the tender time schedule (Key Dates), will be accepted by the system. A contractor who does not submit his bid within the stipulated time will not be allowed to submit his bid by the E-Tendering System.

Note:- *Bidders participating in e-tendering shall check the validity of his/her Digital Signature Certificate before bidding in the Tenders floated online at e-tendering website <https://etenders.hry.nic.in>*

10. ASSISTANCE TO THE BIDDERS:

In case of any query regarding process of e-tender s , the helpdesk detai ls are given in the e-tender website.

For any issues/ Clarification relating to the published tenders, Bidders are requested to contact the respective Tender Inviting Authority.

Tel: 0120-4001 002, 0120-4200 462

Mob. 8826246593

Email: - support-eproc@nic.in, eproc.nichry@yahoo.com

Special Instructions to the Contractors/Bidders for the e-submission of the bids online through this e-Procurement Portal

1. Bidder should do Online Enrolment in this Portal using the option Click Here to Enroll available in the Home Page. Then the Digital Signature enrollment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as eMudhraCA/GNFC/IDRBT/MtnlTrustline/SafeScripT/TCS.
2. Bidder then logs into the portal giving user id / password chosen during enrollment.
3. The e-token that is registered should be used by the bidder and should not be misused by others.
4. DSC once mapped to an account cannot be remapped to any other account. It can only be In-activated.
5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under **My Documents** option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.
6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will be rejected.
7. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
8. If there are any clarifications, this may be obtained online through the eProcurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.
9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together.
10. Bidder should arrange for the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for the tender.
11. The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids
12. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.

14. It is important to note that, **the bidder has to Click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids Which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.**
15. In case of Offline payments, the details of the Earnest Money Deposit(EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected
16. The **Tender Inviting Authority (TIA)** will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
17. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
18. At the time of freezing the bid, the eProcurement system will give a successful bid updation message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
19. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
20. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
21. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected
22. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
23. All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.
24. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer(SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.
25. The bidders are requested to submit the bids through online e-Procurement system to the TIA well before the bid submission end date and time (**as per Server System Clock**).

3. SCOPE OF WORK:

The Jind Central Co-operative Bank Ltd; Jind invites online E-tendering bids for engaging a firm/company already engaged in having Comprehensive Annual Maintenance Contract (AMC), for maintenance of Note Sorting & Note Authentication Machines installed at various Branches of the Bank. 8 Note Sorting Machines are of Methodex Make and their model number is **NSM150V** and these were purchased in year **2014-15** and 25 Note Authentication Machines are of Godrej Make and their model is **CRUSADER-LITE** and these were purchased in year 2016. Maintenance is to be provided at all mentioned Branches of the Bank from the date of placement of work order. Address List of all the Branches is available under **Annexure 7.**

The brief of the work under the AMC of Note Sorting Machines is as under:-

1. The AMC should cover the regular maintenance of the machine, Repairs of Machines, trouble shooting of software in the event of any breakdown, all consumables, cost of the replaced parts, and also the manpower cost except electrical power.
2. The Bidder has to install the software of Note sorting of new denomination notes as per RBI guidelines in all Note Sorting & Note Authentication Machines and provide proper training of software to all staff members of the branches in order to find the Counterfeit Notes. The bidder has also to update the features of the Note Authenticator cum sorting Machine as per the guidelines issued by the regulator (RBI) regarding the matter related to issue/sorting/quality etc., of currency notes from time to time, free of cost.
3. During the AMC period, the Bidder shall provide all services including quarterly preventive checks and attending to complaints, repairing/replacing parts, providing stand-by machines etc. or provide any other related service as may be instructed by the Bank. The bidder shall provide an engineer at our mentioned Branches of the Bank who will take care of all the calls pertaining to the AMC.
4. The bidder shall make arrangement for skilled manpower at Jind or at nearest District Head Quarter so that calls may be attended within stipulated earliest time.
5. The bidder shall provide maintenance services for all working days. In exigencies, even calls should be attended on holidays also, without any extra charges.
6. The Bidder should ensure that the machine reported breakdown/malfunctioning on any working day is set right on the same day and in no case later than the next working day. In case, equipment cannot be repaired within the stipulated period, the vendor should provide replacement of the same till the machine is returned duly repaired.
7. Preventive maintenance like periodical servicing, trouble shooting, settings, adjustments, cleaning, oiling, greasing at periodical intervals to ensure (i) **smooth and trouble free working of the system** and (ii) **the performance of the machine at the contracted capacity**. Such preventive maintenance should be done at least once in three months.
8. It may be noted by the bidder that Bank will not provide any kind of assistance in the form of men/material and the Bidder will have to make his own arrangements for deputing the required skilled manpower including all necessary spares for setting right the reported/observed defects.

4. Eligibility Criteria for Bidders:

4.1 Bidders General Qualifications:

- i. This tender is open to all firms/companies within India, who are eligible to do business under relevant Indian laws as in force at the time of bidding.
- ii. Firm/company declared by GoH to be ineligible to participate for corrupt, fraudulent or any other unethical business practices shall not be eligible during the period for which such ineligibility is declared.
- iii. Breach of general or specific instructions for bidding, general and special conditions of contract with GoH may attract a proceeding to declare a firm/company ineligible for a certain period or certain number of consecutive tender calls.
- iv. Eligibility Criteria is given as under and compliance must be filled by the bidders in the technical envelope as per **Annexure-5:-**

4.2 Minimum Eligibility Criteria:

S.No.	Clause	Documents required
1.	Processing fee for Tender should have been submitted.	The payment of Tender Document Fee INR 1000/- (One Thousand Rupees Only) and eService Fee Rs. 1000/- (Rupees one thousand only (Non-refundable) would be made by eligible bidders/ contractors online.
2.	Earnest Money Deposit(EMD)	The Payment for EMD of Rs. 5,000 (Rs. five Thousand Only) would be made online by the bidders.
3.	The Bidder should be a private/ public limited Company registered in India under the Indian Companies Act, 1956/ Partnership firm/sole proprietorship firm/Co-operative Society existing for the past 3 years.	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms/VAT or Service Tax/GST Registration Certificate for Sole Proprietorship Firms and Registration for Cooperative Societies.
4.	The minimum Turn-over of the bidding company during last three audited financial years should be minimum Rs.10.00 Lac per year.	Audited Balance sheet of the Bidder for each of the last 3 financial years.
5.	The Bidder should have positive net worth (measured as paid-up capital plus free reserves) and should be profit making company for at least two years out of the last three audited financial years(FY2016-17, FY2017-18 & FY2018-19)	Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the last 3 audited financial years.
6.	Bidder must have Experience of minimum 3(three) years in maintenance of Note sorting machines /currency Note Authenticator capable of detecting	Copy of the contract order/a certified letter from the concerned Bank confirming the date of engagement and successful completion of order.

	suspect notes.	
7.	The Bidder should not have been black listed by any central/State Government Department/ Organization for breach of any applicable law or violation of regulatory prescriptions or breach of agreement as on date of submission of Bid.	An affidavit as per the Annexure-2 to be submitted by bidder.
8.	The Bidder must have Satisfactorily completed at least three Annual Maintenance Contracts (AMC) for maintenance of Note Sorting & Note Authentication machines in any Nationalised Banks/ Regional Rural Banks/ Cooperative Banks as on date of submission of Bid.	Copy of the contract order/a certified letter from the concerned Bank confirming the date of engagement and successful completion of order.
9.	The Bidder should have valid GST and PAN No.	Copies of GST & PAN No.

Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation.

5. Price Bid:

1. Price Bid PROPOSAL shall be submitted online in the Excel Format under Commercial Cover
2. Prices should be quoted in Indian Rupees and indicated in figures only.
3. Quoting incredibly low value of items with a view to subverting the tender process shall be rejected straight away and EMD of such vendor will be forfeited.
4. Prices will be fixed and it includes all the applicable taxes (GST etc.)
5. The rates quoted by the selected firm and approved by the Bank shall remain valid throughout the period of contract and requests to increase the rates for any item(s) during the currency of the contract shall not be considered.
6. Hard copies of Fee, Technical Bids and Financial Bids in sealed covers be also sent separately up to **18.12.2019 at 5:00PM** in the Head office of the bank situated in Bays No. 1-4, Distt. Shopping Centre, Huda Ground, Urban Estate, Jind.

Format for Price Bid/ Financial Bid:-

Sr. No.	Name of Items	Model/Make	CAMC Rate (in Rs)		
			Total Price	GST	Gross Amount
1.	8 Note Sorting Machines, 25 Note Authentication Machines	Methodex Godrej			

Note:- A bidder is required to quote the CAMC Rates for all Note Sorting & Note Authentication Machines. The CAMC rates include all charges like maintenance, replacing, repairing, shifting, transport, handling, insurance, Labour charges and including all taxes, duties, levies etc.

Authorized Signatory

Name:

Seal:

Place:

Date:

6. Vendor Assessment Methodology:

(1) Technical Assessment (70% weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder scoring the highest marks as per Ranking methodology for Technical evaluation.
- ii. Proportionate marks will be awarded to the other bidders as a percentage of the highest marks received in above.
- iii. Full 70 marks will be awarded to the bidder getting the highest marks.
- iv. Similarly proportionate marks will be awarded to the other bidders. (as per calculation (i) shown under item A - Example)

(2) Commercial Assessment (30% weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder quoting the lowest price i.e. Total Contract Value as per Commercial bid.
- ii. Proportionate marks will be awarded to the other bidders as a percentage (as per calculation (ii) shown under item B - Example) of the lowest quote.
- iii. Full 30 marks (30% of 100=30) will be awarded to the bidder quoting the lowest price. Similarly proportionate marks will be awarded to absolute value quoted by other bidders (as per calculation (iii) shown under item B- Example)

Overall Assessment for calculation of L1:

- a) The maximum score in the technical evaluation is 100.
- b) Bidders scoring 70 or more marks will be short listed for opening of commercial Bid (Phase II).
- c) In case, less than three bidders get more than 70 marks in the technical evaluation criteria, the top three bidders getting the maximum marks will be short listed, subject to their getting at least 60 marks.
- d) Marks scored in Technical Assessment and Commercial Assessment will be added.
- e) The bidder scoring the highest marks will be L1.

Example:

Bidder	X	Y	Z
(A) Technical evaluation Marks	85	100	95
Base is 100% of the highest scoring Bidder	85	100	95
Calculation(i)	$(85/100) \times 70$ = 59.50	$(100/100) \times 70$ = 70	$(95/100) \times 70$ = 66.50
Marks (A) Out of 70	59.50	70	66.50
(B) Commercial evaluation Price in `.	1000	1100	1200
Calculation (ii)	$(1000/1000) \times 100$ = 100	$(1000/1100) \times 100$ = 90.90	$(1000/1200) \times 100$ = 83.33
Base is 100% of the lowest bidder	100	90.90	83.33
Calculation (iii)	$(100/100) \times 30$ = 30	$(90.90/100) \times 30$ = 27.27	$(83.33/100) \times 30$ = 24.99
Marks (B) Out of 30	30	27.27	24.99
Total Marks (A+B) Out of 100	89.50	97.27	91.49
Ranking of Bidder	L3	L1	L2
Y is the L1 bidder with highest cumulative marks.			

Evaluation process as decided by the Bank will be binding to the bidders.

The Jind Central Co-operative Bank Ltd; Jind in its sole/absolute discretion can apply whatever criteria deemed appropriate in determining the responsiveness of the proposal submitted by the respondents. The Bank may reject any / all proposal(s) at any stage without assigning any reason thereof.

- (a) The bids of such tenderers who do not pay the cost of tenders and / or do not pay the Earnest Money Deposit shall not be taken cognizance of.
- (b) The technical bid shall be opened on the due date and time as specified in tender. The price bid of only such tenderers, whose technical bid is found to be qualified, shall be opened. The time and date of opening of price bid shall be fixed and intimated to the qualified parties only.

7. Evaluation of Financial Bids

- 8.1 The Financial Bids of only those Bidders who short listed from the Technical Bids will be opened in the presence of their representatives on a specified date and time to be intimated to the respective Bidders by Tender Process Section.
- 8.2 Lowest Quoting Bidder will be selected.
- 8.3 No enquiry shall be made by the bidder(s) during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder(s). However, the Bank can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time otherwise bid of such defaulting bidders will be rejected.

8. **Opening of tenders** :

The tenders will be opened in the The Jind Central Co-operative Bank Ltd., Bays No.1-4, Distt. Shopping Centre, Huda Ground, Urban Estate, Jind, Haryana on the scheduled time and date. In the event of the specified date of Bid opening being declared a holiday for the Authority, the bids shall be opened at the same time and location on the next working day.

- Total transparency shall be observed and ensured while opening the Bids. All Bids shall be opened in the presence of the bidder's representatives who choose to attend the bid opening sessions on the specified date, time and address.
- The Authority reserves the rights at all times to postpone or cancel a scheduled Bid opening.

9. **Corrupt Practices** : Any bribe, commission and advantage offered or promised by the tenderer or on his behalf to any officer or servant of the Bank shall (in addition to any criminal liability which the tenderer may incur) debar his tender from being considered. Canvassing on the part or on behalf of the tenderer will also make his tender liable to rejection.

10. **Interviews and Acceptance of tender**:- The tenderer should be prepared to proceed to The Jind Central Co-operative Bank Ltd; Head Office, Jind or at designated place at their own expenses and without any obligation, if called upon to do so for interview by the General Manager or an officer authorized to act on his behalf as the case may be.

General Manager, The Jind Central Co-operative Bank Ltd., Jind or an officer acting on his behalf reserves the right to reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest or any tender. The successful tenderer will be informed about the acceptance of his tender through a letter/Mail. The agency shall submit the joining report within ten days of the acceptance of tender.

11. **Period of Validity**: The bid shall be valid for **1 (one) year** from the scheduled date of opening of the bids. If any bidder withdraws his tender before the scheduled time or makes any modifications in the terms & conditions of the tenders which are not acceptable to Bank, without prejudice to any other right or remedies, Bank shall be at liberty to forfeit the entire Earnest Money Deposit. Tender shall be valid for our acceptance without any change in rates for a **period of 1 (one) year.**

12. **Terms and Conditions**:

13.1 Financial Bid: As per **Annexure-6.**

13.2 Services period by the vendor: This contract will remain valid for **1 (one) year.**

13.3 Technical Bid:-As per **Annexure-4** and Checklist to be submit along with as per **Annexure-5.**

13.4 Forfeiture of Earnest Money:

- i) If the Bidder withdraws his bid before the expiry of validity or after the acceptance of the bid, the Earnest Money Deposited by the bidder will be forfeited.
- ii) If the Bidder fails to comply with any of the terms, conditions or requirement of order and the technical specifications of the tender document. The Earnest Money deposited by the Bidder will be forfeited.
- iii) In case successful bidder fails to comply with the delivery period as specified the earnest money deposit will be forfeited.

Cancellation of Order:

1. In the event of the successful bidder failing duly and properly to fulfil the order or committing breach of any of the terms and conditions of this order or repeatedly supplying goods liable to rejection here under or failing, declining, neglecting or delay to comply with any demand or requisition or otherwise not executing the same in accordance with terms of this contract or if the bidder or his agent or servants being guilty of fraud in respect of this contract or any of his partners or representatives found directing, giving, promising or offering any bribes, gratuity, gift loan, perquisite, reward or advantage pecuniary or otherwise to any person in the employment of Bank in any way relating to such officers or person or persons, officer or employment or if the bidder or any of his partners become insolvent or apply for relief as insolvent debtor or commence any insolvency proceedings or make any composition with his/their creditors or attempts to do so, then without prejudice shall be entitled to cancellation of order forth with and to blacklist the bidder and may claim back all or part of the money already paid to the bidder.
2. If during the currency of execution of order, the successful bidder becomes bankrupt or otherwise insolvent or is likely to become insolvent or bankrupt, the Bank at any time, cancel the order by giving written notice to the successful bidder. Notwithstanding the above, such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Bank.
3. Cancellation of order shall not affect any continuing obligations of the successful bidder under the Contract Agreement, which, either expressly or by necessary implication, are to survive its expiry or termination such as confidentiality obligations of the successful bidder.
4. Upon cancellation of order for whatsoever, the Bank shall have the right to perform the following penalties:-
 - Forfeiture of earnest money
 - Imposition of liquidated damage.
 - Black listing of the successful bidder.

General Conditions for Contract

- No interest shall be payable for the Earnest Money Deposit and the No deviations from these terms and conditions will be accepted. Any violation there off will lead to rejection of the bid.
- The Earnest Money Deposit without any interest accrued, shall be released only after the expiry of the warranty period of the systems successfully.
- The decision of the Bank arrived during the various stages of the evaluation of the bids is final & binding on all vendors.
- In case the empanelled vendor is found in-breach of any condition(s) of tender or supply order at any stage, the legal action as per rules/laws will be taken.
- Any attempt by vendor to bring pressure towards Bank's decision making process, such vendors shall be disqualified for participation in the present tender and those vendor may be liable to be debarred from bidding for this bank tenders in future for a period of three years.
- Prices shall remain fixed and valid during the period of contract.
- TDS shall be deducted on bill amount as per Central Govt. instructions.
- All the tender bids should be attested properly by the vendor, failing which, the tender will be rejected. The tenderer should sign (not initials) at each page of the tender and all its Annexures. No page should be removed/ detached from the tender document.
- The person signing the tender form or any document forming part of the contract on behalf of another or on behalf of a firm shall be responsible to produce a proper power of attorney duly executed in his favour, stating that he has the authority to bind such other person or the firm, as the case may be, in all matters pertaining to the contract including the arbitration clause.

- Upon verification, evaluation / assessment, if in case any information furnished by the vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
- No deviations from tender terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.
- **Termination for Insolvency:** The Bank may at any time terminate the purchase order / contract by giving written notice of four weeks to the Supplier, without any compensation to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent.
- The Bank will not be responsible for any misinterpretation or wrong assumption by the vendor, while responding to this tender.
- Bidders price quoted should be inclusive of all taxes, cesses, labour, Service Tax, GST etc. Bank would deduct all applicable taxes from final payment as per Government rules and deposit the same with respective Government Departments.

Annexures

Annexure 1

SERVICE AGREEMENT

This agreement of Comprehensive Annual Maintenance Contract (AMC) for Maintenance of Note Sorting & Note Authentication Machines made on between M/s having its office at through its Director /Partner (Who is authorized to sign the agreement) herein after called 2nd party i.e. company and The Jind Central co-op Bank Ltd., Jind through its General Manager authorized representative herein after called the 1st party.

The Jind Central co-op Bank Ltd., Jind, acting through the General Manager, herein after referred to as the other part whereas the said contractor has agreed with the Bank, for maintenance of Note Sorting & Note Authentication Machines in conformity with the requirements & specifications.

Now this indenture witness that in consideration of the promise, it is mutually agreed and declared between parties hereto as follows:-

1. Both the parties are competent to sign this agreement.
2. The contractor has agreed to perform the said maintenance services for the Maintenance of Note Sorting & Note Authentication Machines as mentioned in Tender No. **e-Tender/NoteSorting/AMC** as per the requirement & Specification. This is in respect to their bid letter no. dated_____ at the rates quoted by contractor. The prices are inclusive of all the taxes like Sales tax, GST, Labour Charges, transport, Repairing, Replacing, shifting charges etc.
3. This contract shall be effective from..... to.....
The contract may be extended with the same terms and conditions and rates with the consent of both the parties.
4. TDS shall be deducted from Contractor's bill and certificate would be issued by the Bank.
5. The comprehensive Annual Maintenance Contract includes installing software of note sorting of new denomination notes, preventive maintenance, quarterly regular services for the Maintenance of Note Sorting & Note Authentication Machines and replacement of any items necessary for keeping the machines active and free from any defects or disturbance and also on any unscheduled call for corrective and maintenance services, taking appropriate measures/steps on time to set right the malfunctioning of the machines.
6. The comprehensive maintenance shall be carried out primarily at the premises of the Bank during office hours. In case, the 2nd party feels that the machine, or any part of the machine cannot be repaired on-site, they will carry the defective consumables with the consent of Bank officials after giving due receipt of the equipment and deliver back the repaired equipment at their own cost and risk.
7. Response time for maintenance call should not exceed 1 hour and the system down time should not exceed **24 hours** from the time at which the complaint was made. For attending to the complaints or preventive maintenance, the Engineers of the supplier only will have to be deputed and the supplier shall not engage any other local mechanics or other companies.
8. The total maintenance charges for one year are Rupees..... The charges are to be paid by the First Party to the Second Party on quarterly basis. The bills and

invoices for AMC charges shall be prepared by the supplier and submitted to the respective branch / office of the Bank, duly certified for the satisfactory working of the machine.

9. Expect for as otherwise specified in this agreement, the responsibilities of the Contractor shall cease(if the Machines is damaged or malfunction as result of)
 - a) Any examination or adjustment or interference with machine by any person other than an authorised person of the contractor.
 - b) Any physical damage/damage due to fire will not be covered under AMC.
10. The Earnest Money deposit is liable to be forfeited by the Bank without any prejudice to any other rights and remedies of the Bank in case the contractor fails to undertake the contract work, as per the work orders and as per the terms and conditions given in tender schedule during the term of the contract including the extended period if any.
11. The said conditions shall be read and be treated as forming part of this agreement and the parties hereto will respectively be bound hereby and to abide by and submit themselves to the conditions and stipulations and perform the same on their parts to be respectively observed and preferred.
12. That the above terms and conditions can be amended / modified with the consent of both parties at any time.
13. That if terms and conditions mentioned above are breached by any of the party the agreement shall stand cancelled and the loss will be borne by the party who breaches the contract.
14. Any dispute arising under this agreement shall be referred to a sole arbitrator appointed as per the provisions of Arbitration and Conciliation Act, 1996 with consent of the Bank and the Contractor. The award of the arbitration shall be final and binding on both parties.
15. All disputes shall be settled within District jind jurisdiction.

(Signature of the authorized person of the bidders)

**General Manager
The Jind Central Co-Operative Bank Ltd.
(First Party)**

(Name and address of the bidders)

.....

**(Seal of the bidders)
(Second Party)**

Annexure 2

Self-Declaration on not being blacklisted

Date: _____

From

To
The General Manager,
The Jind Central Co-op Bank Ltd.,
Bays No 1-4, Distt. Shopping Centre,
Jind-126102, Haryana

I, _____ son of Sh. _____
resident of _____ Sole
Proprietor/Partner/Director of M/s _____ do hereby solemnly
affirm and declare as under: -

That we M/s _____ hereby confirm
that we M/s _____ do not stand blacklisted
& have not been blacklisted by any State Government/ Central Government/ Public Sector
Undertakings during the last three years and further confirm that our EMD/SD/Performance
bank guarantee has not been forfeited by any State Government / Central Government / Public
Sector Undertakings during the last three years due to our non-performance, non-compliance
with the tender conditions etc.

That we M/s _____ hereby declare
that all the particulars furnished by us in this Tender are true to the best of my/our knowledge
and I/We understand and accept that if at any stage, the information furnished is found to be
incorrect or false, I/We am/ are liable for disqualification from this tender and also are liable
for any penal action that may arise due to the above.

That we M/s _____ certify that
no refurbished components are used in the manufacturing and supply of Quoted Items and its
related accessories / tendered items.

That in case of violation of any of the conditions above, We M/s _____ understand
that We M/s _____ are liable to be blacklisted by the Bank for a period of
three years from participating any tender published by Haryana Government.

DEPONENT

Verification:

Verified that the contents of the above affidavit of mine are true and correct to the best of my
knowledge and nothing has been concealed therein.

DEPONENT

Annexure 3**Format of Net Worth and Annual Turnover**

The Net Worth of Mr./Ms./M/s..... for last Financial Yearis Rs.....Lacs as per his/her/their books of Accounts.

(Note: Net Worth means sum total of paid up share capital plus free reserves. Further any debit balance of Profit and Loss Account and Misc. Expenses to the extent not adjusted/or written off, if any, shall be reduced from Reserves and Surpluses).

Requirements: The Annual Turnover to be provided in the following format for the last 3 Financial Years (2016-17, 2017-18 & 2018-19).

Financial Information			
Financial Year	2016 - 17	2017 - 18	2018 - 19
Annual Turnover (in INR)			

Note: Annual turnover should be certified by CA/Statutory Auditors.

Signature of Chartered Accountant:-

Name:-

Membership No.:-

Seal:-

Annexure 4**Technical Bid****BIDDERS PROFILE FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR MAINTENANCE OF
NOTE SORTING & NOTE AUTHENTICATION MACHINES**

Sr.No.	BIDDER INFORMATION	SCORE CRITERIA	MAXIMUM SCORE	DETAILS	REMARK (YES/NO)
1	Name of the Organization/PSA	----	----		
2	Year of Establishment	----	----		
3	Address	----	----		
4	Contact Number & Email of Head office	----	----		
5	Status of Firm (whether Pvt. Ltd. Company/Public Ltd Company/Partnership firm(Attach Proof)	----	----		
6	Name of Directors/Partners	----	----		
7	<i>Details of EMD</i>	----	----		
8	<i>Details of cost of Tender document</i>	----	----		
9	Whether assessee of Income Tax. Mention PAN Number, furnish copy of income tax return for last three years.(Attach)	10 marks	10 marks		
10	<i>GST Registration(Attach Proof)</i>	10 marks	10 marks		
11	<i>Registration Number of Firm/vendor</i>	----	----		
12	<i>Affidavit of Non-blacklisting during last three financial years (Attach Proof)</i>	10 marks	10 marks		
13	<i>Certificate of at least 3 years' Experience in Business.(Attach Proof)</i>	5 mark for each completed year	15 marks		

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14	<i>Audited Balance Sheet/ P&L Statement for last 3 years(Attach Proof)</i>	10 marks	10 marks		
15	<i>Proof of Successful Completion of AMC of Note Sorting & Note Authentication Machines in any Nationalized Banks/ Regional Rural Banks or co- operative Banks.</i>	5 marks per Bank	20 marks		
16	<i>Annual Turnover for last three Years FY-2016- 17,2017-18,2018- 19(Attach Proof)</i>	1 mark each for each 4 Lac of turnover for the last three Financial Years	25 marks		

Note: Visible Photocopies of all necessary documents duly self attested must be attached for verification of the information provided.

(Signature of the bidder)

Name and Address (with seal)

Annexure 5**Eligibility Criteria for Technical Bid**

(Checklist to be enclosed with Technical bid)

We M/s _____ have enclosed documentary evidence for fulfilling the Eligibility in the Technical Bid and other requirement laid in the tender document.

S.No.	Clause	Documents required	Documents Submitted (Yes/No)
1.	Processing fee for Tender should have been submitted.	The payment of Tender Document Fee INR 1000/- (One Thousand Rupees Only) and eService Fee Rs. 1000/- (Rupees one thousand only (Non-refundable) can be made by eligible bidders/ contractors Online.	
2.	Earnest Money Deposit(EMD)	The Payment for EMD of Rs. 5,000 (Rs. five Thousand Only) can be made online by the bidders.	
3.	The Bidder should be a private/ public limited Company registered in India under the Indian Companies Act, 1956/ Partnership firm/sole proprietorship firm/Co-operative Society existing for the past 3 years .	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms/VAT or Service Tax/ GST Registration Certificate for Sole Proprietorship Firms and Registration Certificate for cooperative Societies.	
4.	The minimum Turn-over of the bidding company during last three audited financial years should be minimum Rs.10.00 Lac per year.	Audited Balance sheet of the Bidder for each of the last 3 financial years.	
5.	The Bidder should have positive net worth (measured as paid-up capital plus free reserves) and should be profit making company for at least two years out of the last three audited financial years (FY2016-17, FY2017-18 & FY2018-19)	Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the last 3 audited financial years.	
6.	Bidder must have Experience of minimum 3(Three) years in maintenance of Note sorting machines	Copy of the contract order/a certified letter from the concerned Bank confirming the date of engagement and	

	/currency Note Authenticator capable of detecting suspect notes.	successful completion of order.	
7.	The Bidder should not have been black listed by any central/State Government Department/ Organization for breach of any applicable law or violation of regulatory prescriptions or breach of agreement as on date of submission of Bid.	An affidavit as per the Annexure-2 to be submitted by bidder.	
8.	The Bidder must have Satisfactorily completed at least three Annual Maintenance Contracts (AMC) for maintenance of Note Sorting & Note Authentication machines in any Nationalised Banks/ Regional Rural Banks /Cooperative Banks as on date of submission of Bid.	Copy of the contract order/a certified letter from the concerned Bank confirming the date of engagement and successful completion of order.	
9.	The Bidder should have valid GST and PAN No.	Copies of GST & PAN No.	

Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation

Yours faithfully,

Authorized Signatory [In full and initials]: _____

Name and Title of Signatory: _____

Name of Bidding Company/Firm: _____

Address: _____ *(Affix the Official Seal of the Bidding Company)*

Annexure 6**Financial Bid**

It is mandatory for the bidders to quote CAMC Rates for all Note Sorting & Note Authentication Machines. The CAMC rates include all charges like maintenance, replacing, repairing, shifting, transport, handling, insurance, Labour charges and including all taxes(GST), duties, levies etc.

Format of Financial Bid:-

Sr. No.	Name of Items	Model/Make	CAMC Rate (in Rs)		
			Total Price	GST	Gross Amount
1	8 Note Sorting Machines	Methodex			
	25 Note Authentication Machines	Godrej			

In words :(Rupees.....only)

I have gone through the quotation paper thoroughly and clearly understood the specifications, terms and conditions mentioned in the **Financial Bid**. My quoted price is inclusive of all above mentioned charges and taxes (GST).

Signature: Name of the Authorized Person

Designation:

Seal of the firm:

Annexure 7**List of Branches with Complete Address, where the Note Sorting & Note Authentication machines are located**

Sr.No.	Bank Name	Branch Name	Complete Address with PIN CODE
1.	The Jind Central Coop. Bank Ltd.	H.O. Branch	Bays No. 1-4, Distt Shopping Centre, Huda Market, Jind - 126102 (Haryana)
2.	The Jind Central Coop. Bank Ltd.	Gandhi Nagar	Scheme No. 5, Gandhi Nagar, Jind -126102 (Haryana)
3.	The Jind Central Coop. Bank Ltd.	Jind City	Opposite City Police Station, Old Court Road, Jind -126102 (Haryana)
4.	The Jind Central Coop. Bank Ltd.	Patiala Chowk	Kaithal Road, Jind -126102 (Haryana)
5.	The Jind Central Coop. Bank Ltd.	Sugar Mills	V.P.O Jhang, Tehsil Jind, Distt. Jind-126102 (Haryana)
6.	The Jind Central Coop. Bank Ltd.	Baroda	V.P.O. Baroda, Tehsil Uchana, Distt. Jind -126115 (Haryana)
7.	The Jind Central Coop. Bank Ltd.	Uchana	Bank Complex, Uchana, Tehsil Uchana & Distt. Jind -126115 (Haryana)
8.	The Jind Central Coop. Bank Ltd.	Kakrod	V.P.O. Kakrod, Tehsil Uchana, Distt. Jind -126115 (Haryana)
9.	The Jind Central Coop. Bank Ltd.	Narwana	Railway Road, Narwana, Distt. Jind - 126116
10.	The Jind Central Coop. Bank Ltd.	Amargarh	V.P.O. Amargarh, Tehsil Narwana, Distt. Jind -126116 (Haryana)
11.	The Jind Central Coop. Bank Ltd.	Dharodhi	V.P.O. Dharodhi, Tehsil Narwana, Distt. Jind -126116 (Haryana)
12.	The Jind Central Coop. Bank Ltd.	Dhamtan Sahib	V.P.O. Dhamtan Sahib, Tehsil Narwana, Distt. Jind -126116 (Haryana)
13.	The Jind Central Coop. Bank Ltd.	Ujhana	V.P.O. Ujhana, Tehsil Narwana, Distt. Jind -126116 (Haryana)
14.	The Jind Central Coop. Bank Ltd.	Dhanouri	V.P.O. Dhanouri, Tehsil Narwana, Distt. Jind -126116 (Haryana)
15.	The Jind Central Coop. Bank Ltd.	Pipaltha	V.P.O. Pipaltha, Tehsil Narwana, Distt. Jind -126116 (Haryana)
16.	The Jind Central Coop. Bank Ltd.	Singhwal	V.P.O. Singhwal, Tehsil Narwana, Distt. Jind -126116 (Haryana)
17.	The Jind Central Coop. Bank Ltd.	Peggan	V.P.O. Peggan, Tehsil & Distt. Jind -126111 (Haryana)
18.	The Jind Central Coop. Bank Ltd.	Naguran	V.P.O. Naguran, Tehsil & Distt. Jind -126125 (Haryana)
19.	The Jind Central Coop. Bank Ltd.	Alewa	V.P.O. Alewa, Tehsil & Distt. Jind -126111 (Haryana)
20.	The Jind Central Coop. Bank Ltd.	Jamni	V.P.O. Jamni, Tehsil Safidon, Distt. Jind -126113 (Haryana)
21.	The Jind Central Coop. Bank	Pillukhera	V.P.O. Pillukhera, Tehsil, Safidon,

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	Ltd.		Distt. Jind -126113 (Haryana)
22.	The Jind Central Coop. Bank Ltd.	Muwana	V.P.O. Muwana, Tehsil Safidon, Distt. Jind -126112 (Haryana)
23.	The Jind Central Coop. Bank Ltd.	Safidon	Near Bus Stand, Safidon, Distt. Jind - 126112
24.	The Jind Central Coop. Bank Ltd.	Hatt	V.P.O. Hatt, Tehsil Safidon, Distt. Jind -126112 (Haryana)
25.	The Jind Central Coop. Bank Ltd.	Sindhvi Khera	V.P.O. Sindhvi Khera, Tehsil & Distt. Jind -126102 (Haryana)
26.	The Jind Central Coop. Bank Ltd.	Brah Khurd	V.P.O. Brah Khurd, Tehsil & Distt. Jind -126102 (Haryana)
27.	The Jind Central Coop. Bank Ltd.	Shamlo Kalan	V.P.O. Shamlo Kalan, Tehsil & Distt. Jind -126114 (Haryana)
28.	The Jind Central Coop. Bank Ltd.	Bibipur	V.P.O. Bibipur, Tehsil & Distt. Jind -126102 (Haryana)
29.	The Jind Central Coop. Bank Ltd.	Khokhri	V.P.O. Khokhri, Tehsil & Distt. Jind -126102 (Haryana)
30.	The Jind Central Coop. Bank Ltd.	Julana	Backside old grain market, Julana, Distt. Jind -126101 (Haryana)
31.	The Jind Central Coop. Bank Ltd.	Danoda Kalan	Near Bus Stand, Danoda Kalan, Tehsil Narwana, Distt. Jind - 126152
32.	The Jind Central Coop. Bank Ltd.	Karsola	V.P.O. Karsola, Tehsil & Distt. Jind -126101 (Haryana)
33.	The Jind Central Coop. Bank Ltd.	Morkhi	V.P.O. Morkhi, Tehsil Safidon, Distt. Jind -126113 (Haryana)