

TENDER DOCUMENT THE JIND CENTRAL CO-OP BANK LTD; JIND



**E-Tender Document for appointing firm engaged in providing Power Back-up service for providing Power Back-up Service through static UPS for 33 Branches
Of
“THE JIND CENTRAL CO-OPERATIVE BANK LTD; JIND”
situated in Jind District**

Date of Downloading Tender Form	: 01.03.2019 from 1000 Hrs to 20.03.2019 upto 1700 Hrs
Last Date for Online Submission of Tender	: Up to 1700 Hrs on 20.03.2019
Pre-bid Meeting	: 11.03.2019 at 11:30 Hrs
Date of Opening of Technical Bid	: 21:03:2019 at 11:30 Hrs
Date of Opening of Financial Bid	: 21:03:2019 at 1300 Hrs
Venue for Opening of Bid	: Bays No.1-4, Distt. Shopping Centre, Huda Ground, Urban Estate, Jind-126102, Haryana

THE JIND CENTRAL CO-OPERATIVE BANK LTD; JIND

Bays No.1-4, Distt. Shopping Centre, Urban Estate
Jind-126102, Haryana

E-mail: cbsjind.haryana@gmail.com

Website: www.jindccb.com

Short Term E-Tender Notice For appointing firm engaged in providing Power Back-up service for providing Power Back-up Service through static UPS for 33 Branches of this Bank situated in Jind District.

The Jind Central Co-operative Bank Ltd; Jind invites online e-tendering under two bids system from professionally competent and financially sound interested parties for Appointment of Power Management Service Company/firm for providing Power Backup service through static UPS for 33 Branches of the Bank situated in Jind District.

Sr.No.	Particulars	Date & Time
1.	Downloading of Tender Document and on line Bid preparation/ submission(date & time)	01.03.2019 (1000 Hrs) to 20.03.2019 (1700 Hrs)
2.	Last date of Submission of online payment(EMD and Tender document Fee + E-services Fee)	20:03:2019 upto 1700 Hrs
3.	Date & Time of Pre-Bid Meeting	11.03.2019 at 11:30 Hrs
4.	Opening of Technical Bid (date & time)	21:03:2019 at 11:30 Hrs
5.	Opening of Financial / Price bid (date & time)	21:03:2019 at 1300 Hrs

*Hard copies of Technical Bids and Financial Bids in sealed covers be also sent separately up to **20:03:2019** in the Head office of this bank situated in Bays No. 1-4, Distt. Shopping Centre, Urban Estate, Jind.

The Tender forms (non-transferable) containing terms & conditions and specifications/Job description of the above mentioned work may be downloaded from Website: <https://haryanaeprocurement.gov.in> and www.jindccb.com .

All bidders are required to get register on e-tendering portal & obtain Digital Signature from M/s Nextenders (India) Pvt. Ltd, Panchkula.

Technical & Financial bid will be opened at Head Office, Bays No.1-4, Distt. Shopping Centre, Urban Estate, Jind, Haryana. Bank reserves the right to reject any/all the tenders without assigning any reason whatsoever.

GENERAL MANAGER

OTHER DETAILS:

E-Tender is invited for below mentioned work in single stage two cover system i.e. Request for Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):

Sr. No	Name of Work	EMD to be deposited	Tender Estimated Value	Tender Document Fee and E-Services Fees	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1	Appointment of firm engaged in providing Power Back-up Service for Computers, Routers, Printers, DVR, Lights, Fans etc. through static UPS Power System for 33 Branches of the Bank.	Rs.1,00,000/- - (Rs. One lac Only)	Rs.50,00,000/- (Rs. Fifty Lacs Only)	Rs.5000 + Rs.1000 = Rs.6000/- (Rs. Six Thousand Only)	01.03.2019 At 1000 Hrs	20.03.2019 At 1700 Hrs

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- 1) The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to "Online Payment Guideline" available at the Single e-Procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender Document.
- 2) **SUBMISSION OF TENDER:-** Tenderer shall submit their offer in electronic format on the above mentioned website on or before the scheduled date and time as mentioned above. However, Hard copies of Technical Bids and Financial Bids in sealed covers be also sent separately up to **20.03.2019** in the Head office of this bank situated in Bays No. 1-4, Distt. Shopping Centre, Urban Estate, Jind. No other offer in physical form will be accepted and any such offer, if received by The Jind Central Co-operative Bank Ltd; Jind will be out rightly rejected.
3. Intending tenderers are advised to visit the place of operations for acquainting themselves with the nature of work, infrastructure facilities and functioning of all operations at the site in their own interest before submitting the tender.
4. No definite volume of work to be performed during the currency of the contract can be guaranteed by The Jind Central Co-operative Bank Ltd; Jind. No claim shall lie against Bank on this account.

5. The Jind Central Co-operative Bank Ltd; Jind reserves the right to accept / reject the tenders without assigning any reason; the decision of the Bank shall be final and binding on tenderer.
6. NIT is the part of Tender Document and therefore bidders are requested to read the complete tender document and complete all the conditions mentioned therein.
7. If the day fixed for opening of tender is subsequently declared a holiday, the tenders will be opened on the next working day following the Holiday but there will be no change in the time for opening indicated above.
8. Tenders will remain open for acceptance for 90 days inclusive of date of tender opening (technical bid).
9. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. The outsourcing agency will be required to make online payment of **Rs.1,00,000/- (Rs. One Lac Only) towards EMD fee upto 20:03:2019**. The intended bidder who fails to pay EMD fee under the stipulated time frame shall not be allowed to submit its bids for the respective event / Tenders.
10. The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic payments gateway is an online interface between bidders and online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Details	Bidder's Stage	Start date and time	Expiry date and time
1.	Release of Tender	-	01.03.2019 (1000 Hrs)	20.03.2019 (upto 1700 Hrs)
2.	-	Downloading of Tender Document/Online Bid Preparation/Submission	01.03.2019 (1000 Hrs)	20.03.2019 (upto 1700 Hrs)
3.	Opening of Technical Bid	-	21.03.2019 (11:30 Hrs)	---
4.	Opening of Financial Bid		21.03.2019 (at 1300 Hrs)	
5.	Date & Time of Pre-Bid Meeting		11.03.2019 (at 11:30 Hrs)	

Important Note:

- 1) The Applicants/bidders have to complete "Application / Bid Preparation & Submission" stage on scheduled time as mentioned above. If any Applicant / bidder remained fail to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as "Applications / bids not submitted".
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of "Application/Bid Preparation & submission stage" (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Application/Bidder Stage.

GENERAL MANAGER

The Jind Central Cooperative Bank Ltd; Jind

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INTRODUCTION

The Jind Central Cooperative Bank Ltd; Jind came into existence after the reorganization of Haryana State on 1st November, 1966. Previously it was the branch of the Sangrur District Central Cooperative Bank Ltd, Sangrur in the Joint Punjab. The area of operations of this Bank is whole district of Jind. It undertakes/provides all banking activities/ facilities with some exceptions. The bank is governed by its members (Board of Directors) through the Bye-Laws according to the Haryana cooperative societies Act, 1984 and the Haryana cooperative societies Rules 1989. It has its independent Board of Directors.

Important Information

1.	Tender Inviting Authority Designation and Address	The Jind Central Co-operative Bank Ltd; Jind Bays No.1 to 4, Distt. Shopping Centre, Urban Estate, Jind, Haryana
2.	a) Name of the Work	Providing Power Back-up Service for Computers, Routers, Printers, DVR, Lights, Fans etc. through static UPS Power System for 33 Branches of The Jind Central Co-operative bank Ltd; Jind situated in Jind district.
	b) Tender reference	e-Tender/PowerBackup/StaticUPS
	c) Place of Execution	Head Office of The Jind Central Co-operative Bank Ltd; Jind
3.	a) Tender document availability	Tender document is available at http://www.haryanaeprocurement.gov.in www.jinddccb.com
	a) Processing Fee for Tender	The Payment for Tender Document Fee INR 5000/- (Rupees five Thousand Only) and eService Fee Rs. 1000/- (Rupees one thousand only (Non refundable)) can be made by eligible bidders / contractors online directly through Debit Cards & Internet Banking Accounts.
4.	Publication of Tender Notice	01.03.2019 from 10:00AM onwards
5.	Pre-bid Meeting	11.03.2019 at 11:30 AM
6.	Email address for communication for any queries/clarifications	cbsjind.haryana@gmail.com , jinddccb@yahoo.com
7.	b) Earnest Money Deposit (EMD)	The Payment for EMD of Rs.1,00,000/- (Rupees One lakh only) can be made online directly through RTGS / NEFT and the bidder would remit the funds at least T + 1 working day (Transaction + One working day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
8.	Last date and time for submission of e-Tender	20.03.2019 up to 5:00 PM
9.	Last date and time for submission of EMD Payment	20.03.2019 up to 5:00 PM

10.	Date and Time of Opening of Technical Bids	21:03:2019 at 11:30 AM
11	General quantities of equipments to be engaged with the power backup system provided through static UPS in all the respective 33 branches is provided with:	5 Computers, 3 printers, 4 Fans, 6 Tubelights, 1 Note Counting Machine and 4 CCTV Camera along with the DVR system
12.	Date and Time of Opening of Commercial/ Financial Bids	21:03:2019 at 1:00 PM
13.	Validity of e-tender with qualified bidder.	5 years from the date of work order
	<ul style="list-style-type: none"> i. Eligibility Criteria: Please refer to further of the Tender Document. ii. Two Bid System i.e. Stage-1 Technical Bid; Stage-2 Commercial Bid. Bids are to be submitted in electronically on haryanaeprocurement.gov.in. However, a hard copy of technical bid should also be submitted to The Jind Central Co-operative Bank Ltd; Jind with successful submission of e-bid upto 20.03.2019. iii. Tenders received after due date and time will be summarily rejected. iv. Any Bid not conforming to the format will be summarily rejected. 	

1. INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1.1 Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

1.2 Obtaining a Digital Certificate:

1.2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

1.2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website - <https://haryanaeprocurement.gov.in>.

1.2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from:

1.2.4 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during of bid preparation stage. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).

1.2.5 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

1.2.6 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

1.2.7 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

1.3 Opening of an Electronic Payment Account:

For purchasing the tender documents online, bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.

1.4 Pre-requisites for online bidding:

In order to bid online on the portal <https://haryanaeprocurement.gov.in> , the user machine must be updated with the latest Java & DC setup. The link for downloading latest java applet & DC setup are available on the Home page of the e-tendering Portal.

1.5 Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>

1.6 Download of Tender Documents:

The tender documents can be downloaded free of cost from the e-Procurement portal <https://haryanaeprocurement.gov.in>

1.7 Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

1.8 Bid Preparation (Qualification & Financial) Online Payment of Tender Document Fee, eService fee, EMD fees of online Bids:

- 1.8.1 The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT.
- 1.8.2 The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.
- 1.8.3 The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid).
- 1.8.4 The bidders shall quote the prices in price bid format.
- 1.8.5 If bidder fails to complete the Online Bid Preparation & Submission stage on the stipulated date and time, his/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage.
- 1.8.6 Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.
- 1.8.7 For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to .. ?' to download the file.

1.9 Guideline for Online Payments in e-tendering

- 1.9.1 Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:
- i. Debit Card
 - ii. Net Banking
 - iii. RTGS/NEFT
- 1.9.2 **Operative Procedures for Bidder Payments**

A) Debit Card

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated:
 - Beneficiary account no: (unique alphanumeric code for e-tendering)
 - Beneficiary IFSC Code:
 - Amount:
 - Beneficiary bank branch:
 - Beneficiary name:
- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

D) List of Net banking banks

Sr.no	Name of the bank	Sr.no	Name of the bank
I.	Allahabad Bank	II.	Axis Bank
III.	Bank of Bahrain and Kuwait	IV.	Bank of Baroda
V.	Bank of India	VI.	Bank of Maharashtra
VII.	Canara Bank	VIII.	City Union Bank
IX.	Central Bank of India	X.	Catholic Syrian Bank
XI.	Corporation Bank	XII.	Deutsche Bank
XIII.	Development Credit Bank	XIV.	Dhanlaxmi Bank
XV.	Federal Bank	XVI.	HDFC Bank

XVII.	ICICI Bank	XVIII.	IDBI Bank
XIX.	Indian Bank	XX.	Indian Overseas Bank
XXI.	Indusind Bank	XXII.	ING Vysya Bank
XXIII.	J and K Bank	XXIV.	Karnataka Bank
XXV.	Kotak Mahindra Bank	XXVI.	Karur Vysys Bank
XXVII.	Punjab National Bank	XXVIII.	Oriental Bank of Commerce
XXIX.	South Indian Bank	XXX.	Standard Chartered Bank
XXXI.	State Bank Of Bikaner and Jaipur	XXXII.	State Bank of Hyderabad
XXXIII.	State Bank of India	XXXIV.	State Bank of Mysore
XXXV.	State Bank of Travencore	XXXVI.	State Bank Of Patiala
XXXVII.	Tamilnad Mercantile Bank	XXXVIII.	Union Bank of India
XXXIX.	United Bank of India	XL.	Vijaya Bank
XLI.	Yes Bank		

1.10 ASSISTANCE TO THE BIDDERS:

For any query or training bidders can contact the help desk of Single e-Procurement portal (<https://haryanaeprocurement.gov.in>) as below address mentioned below:-

M/s Nextenders (India) Pvt. Ltd. O/o
DS&D Haryana,
SCO- 09, IInd Floor, Sector - 16,Panchkula - 134108 (Haryana) E - mail:
Chandigarh@nextenders.com

Help Desk Nos.:- 0172-2582008-09, 2618292 and 1800-180-2097 (Toll Free Number)

Timing:-

Technical Support Assistance will be available over telephone (*Helpdesk support team shall not be contacted for online bidding on behalf of the Contractors*).

Monday to Friday (10:00 am. to 6:00 pm) & Saturday (11:00 am to 2:00 pm) for Training workshop -
On working days only.

2. SCOPE OF WORK:-

The Jind Central Co-operative Bank Ltd; Jind invites online E-tendering bids for engaging a firm who is already engaged in providing Power Back-up service through static UPS. The services are required for its 33 Branches situated in Jind District. At an average the Branches have 5 computers,3 printers, 4 fans, 6 tubelights,1 Note Counting Machine,1 DVR of CCTV Surveillance to be run through static UPS Power System. This tender expects to the supply, test, install, and maintain the Power systems and related sub-systems required for the project. Power Backup system is to be supplied, installed and maintained at 33 Branches of The Jind Central Co-operative Bank Ltd; Jind from the date of placement of Purchase/Work Order. These items should carry a comprehensive onsite warranty and insurance as mentioned in the tender document from the date of acceptance sign-off. The bidders are allowed to submit their bids for all the items as mentioned in this tender document. However, they must fulfil the eligibility criteria as mentioned below for each item.

3. Eligibility Criteria for Bidders:

3.1 Bidders General Qualifications:

- i. This tender is open to all firms/companies from within India, who are eligible to do business under relevant Indian laws as in force at the time of bidding.
- ii. Firm/company declared by GoH to be ineligible to participate for corrupt, fraudulent or any other unethical business practices shall not be eligible during the period for which such ineligibility is declared.
- iii. Breach of general or specific instructions for bidding, general and special conditions of contract with GoH may attract a proceeding to declare a firm/company ineligible for a certain period or certain number of consecutive tender calls.
- iv. Eligibility Criteria is given as under and compliance must be filled by the bidders in the technical envelope as per Annexure-5:-

3.2 Minimum Eligibility Criteria:

S. No.	Clause	Documents Required
1.	Processing fee for Tender Document should have been submitted.	The Payment for Tender Document cost INR 5000/- (Rupees Five thousand only) and eService Fee Rs. 1000/- (Rupees one thousand only (Non refundable) can be made by eligible bidders / contractors online directly through Debit Cards & Internet Banking Accounts.
2.	Earnest Money Deposit (EMD)	The Payment for EMD of Rs. 1,00,000/- (Rupees one Lakh only) can be made online directly through RTGS / NEFT and the bidder would remit the funds at least T + 1 working day (Transaction + One working day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

S. No.	Clause	Documents Required
3.	The Bidder should be registered in India under the Indian Companies Act, 1956/ Partnership firm/sole proprietorship firm and existing for the past 3 years	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms/VAT or GST Registration Certificate for Sole Proprietorship Firms.
4.	Bidder must be dealer/ distributor of company supplying UPS, Inverter, Batteries.	Certificate of dealership/authorization letter.
5.	The minimum cumulative Turn-over of the bidding Company during last three audited financial years should be minimum Rs. 100.00 Lakh (FY2015-16, FY2016-17 & FY2017-18)	Audited Balance sheet of the Bidder for each of the last 3 financial years
6.	The Bidder should have positive net worth (measured as paid-up capital plus free reserves) and should be a profit making company for at least two years out of the last three audited financial years (FY2015-16, FY2016-17 & FY2017-18)	Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the last 3 audited financial years
7.	The bidding company must be in the business of providing power backup service in Banks. for the last three years as on date of submission of e-bid.	Copy of Purchase Order/Agreement issued in the name of bidder by any Bank.
8.	Should not have been black listed by any central/State Govt. Department/ Organization for breach of any applicable law or violation of regulatory prescriptions or breach of agreement as on date of submission of Bid.	An affidavit as per the Annexure-2 to be submitted by bidder
9.	The Bidder must have successfully executed orders of minimum Rs. 5.00 lac in any Govt. Departments/ Banks in last 3 years as on the date of submission of Bid.	Copy of the purchase order/a certified letter/ agreement from the concerned Client confirming the date of engagement and successful completion of order.
10.	The bidder shall have minimum one service centre in Haryana.	In case of bidder's Own Service Centre, copies of the landline telephone bills or valid rent agreement as on tender opening date shall be submitted as a proof for availability of the service centres.

S. No.	Clause	Documents Required
11.	The Bidder should have all necessary licenses, permissions, consents, NOCs, approvals as required under law for carrying out its business. The Bidder should have currently valid GST Registration Certificate and PAN No.	Copies of GST & PAN No.

Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation

4. Price Bid:

1. The prices bid is to be filled by the bidder in price bid sheet (.xls format) of e-tender and pdf copy of same is also to be uploaded in price bid envelope.
2. Prices in Financial Bid should be quoted as per the Technical Specifications of Power System completing Sufficient branch requirements to accessed properly@ (5 computers, 3 Printers, 4 Fan, 6 Tubelights, 1 Note Counting Machine, Camera and DVR of CCTV Surveillance.)
3. Prices should be quoted in Indian Rupees and indicated in figures only.
4. Quoting incredibly low value of items with a view to subverting the tender process shall be rejected straight away and EMD of such vendor will be forfeited.
5. Hard copies of Technical Bids and Financial Bids in sealed covers be also sent separately up to 12.11.2018 in the Head office of this bank situated in Bays No. 1-4, Distt. Shopping Centre, Urban Estate, Jind.

4.1 UPS Power System Financial Bid: -

Sr. No.	Item Description	Rates (in Rs)		
		Price (per month per Branch)	GST	Gross Amount
1.	UPS Power Backup Price			

Note: -Rates should include packing, forwarding, freight, insurance, installation, commissioning, warranty, replacement, Hiring of Gen Sets in case of emergency or any other charges. (All fields in the financial bid format are MANDATORY.)

Authorized Signatory

Name:

Date:
Place:

SEAL

5. Bid Submission Process:

5.1 The Bids should be submitted in two parts i.e. Technical Bid and Financial Bid.

- a) **Technical bid (stage 1):** - The technical and financial bid should be submitted in separate online. The Technical bids must be submitted as per format given at **Annexure-4** and Financial bid must be submitted as per format given at **Annexure-6**. Incomplete bids will be rejected. Conditional Bids or bids received after due date and time shall not be entertained. The bidders must submit their bids online as per dates mentioned in the schedule. However, Hard copies of Technical Bids and Financial Bids in sealed covers be also sent separately up to **20.03.2019** in the head Office of The Jind Central Co-operative Bank Ltd; Jind situated in Bays no.1-4, Distt. Shopping Centre, Urban estate, Jind with successful submission of e-bid up to **20.03.2019**.
- b) **Financial Bid Form (Stage 2):**-All the Price items as asked in the Tender shall be filled in the Financial Bid Format as given in the Tender. The Prices quoted shall be only in INDIAN RUPEES (INR) . The tender is liable for rejection if Price Bid contains conditional offers.

5.2 Tender bid must contain the name, office and after office hours addresses including telephone number(s) of the person who are authorized to submit the bid with their signatures. A certificate from bidder's HR/ legal department must enclosed with the bid certifying that the person who signed the bid is a authorized person on behalf of company. In Case of Partnership Firms Authority Letter from remaining partners of firm be also enclosed with the Technical Bid.

5.3 Un-signed, un-stamped and without certificate of authorized person from bidder's HR / legal department bid shall not be accepted.

5.4 All pages of the bid being submitted must be signed and sequentially numbered by the bidder irrespective of the nature of content of the documents.

5.5 Bids NOT submitted as per the specified format and nomenclature will be out rightly rejected.

5.6 Ambiguous bids will be out rightly rejected.

5.7 The Bank will NOT be responsible for any delay on the part of the vendor in obtaining the terms and conditions of the tender notice or submission of the tender bids.

5.8 The offers submitted by telegram/ fax/ E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter.

5.9 Bidders shall indicate their rates in clear/visible figures as well as in words. In case of a mismatch, the rates written in words will prevail.

5.10 The earnest money deposit (EMD) of Rs. One Lakh Only(Rs. 1,00,000/-) which will be paid as per e-tendering process. Tender without the Earnest Money & tender cost will not be considered.

The Earnest money deposit of bidder who withdraws at any time before successful completion of his service contract shall be terminated and the Earnest money deposit shall be forfeited.

5.11 Any alteration / overwriting / cutting in the bid should be duly countersigned else it will be out rightly rejected.

5.12 Conditional tenders shall NOT be accepted on any ground and shall be rejected straightway.

5.13 If any clarification is required, the same should be obtained before or during pre-bid meeting only.

5.14 Bidder shall furnish a compliance statement (Point-wise) of specifications & features of offered equipments/sub-systems with the Technical Bid. No deviations in terms & conditions of the tender document as well as technical specifications (on the lower side) will be accepted in any case.

5.15 Tender process will be over after the issue of Purchase order/empanelment letter(s) to the selected vendor(s). Thereafter, information submitted by the participating bidders before and during the bidding process may be put by the Bank in the public domain. Competent Authority MAY NOT exercise the privilege given under Right to Information Act Section 8(1) (d) which says "there shall be no obligation to give any citizen information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of a third party, unless competent authority is satisfied that larger public interest warrants the disclosure of such information".

- 5.16 Tender Process Section will return all the un-opened bid to the bidder who failed to qualify for the next stage of bid processing starting from opening of EMD to Eligibility Criteria to Technical Bid to Financial Bid, as the case may be. Such bidder will acknowledge the receipt of the same to the Tender Process Section.
- 5.17 Bids not quoted as per the format given in the tender will be rejected straightway.
- 5.18 Vendor should not quote products which are nearly end of life during the empanelment. However if it happens, empanelled vendor will supply the next higher version of the technically accepted product at the same administered empanelled price.

6. Vendor Assessment methodology:

(1) Technical Assessment (70% weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder scoring the highest marks as per Ranking methodology for Technical evaluation.
- ii. Proportionate marks will be awarded to the other bidders as a percentage of the highest marks received in above.
- iii. Full 70 marks will be awarded to the bidder getting the highest marks.
- iv. Similarly proportionate marks will be awarded to the other bidders. (as per calculation (i) shown under item A - Example)

(2) Commercial Assessment (30% weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder quoting the lowest price i.e. Total Contract Value as per Commercial bid.
- ii. Proportionate marks will be awarded to the other bidders as a percentage (as per calculation (ii) shown under item B - Example) of the lowest quote.
- iii. Full 30 marks (30% of 100=30) will be awarded to the bidder quoting the lowest price. Similarly proportionate marks will be awarded to absolute value quoted by other bidders (as per calculation (iii) shown under item B- Example)

B. Overall Assessment for calculation of L1:

- a) The maximum score in the technical evaluation is 100.
- b) Bidders scoring 70 or more marks will be short listed for opening of commercial Bid (Phase II).
- c) In case, less than three bidders get more than 70 marks in the technical evaluation criteria, the top three bidders getting the maximum marks will be short listed, subject to their getting at least 60 marks.
- d) Marks scored in Technical Assessment and Commercial Assessment will be added.
- e) The bidder scoring the highest marks will be L1.

Example:

Bidder	X	Y	Z
(A) Technical evaluation Marks	85	100	95
Base is 100% of the highest scoring Bidder	85	100	95
Calculation(i)	$(85/100) \times 70$ =59.50	$(100/100) \times 70$ =70	$(95/100) \times 70$ =66.50
Marks (A) Out of 70	59.50	70	66.50
(B) Commercial evaluation Price in `	1000	1100	1200
Calculation (ii)	$(1000/1000) \times 100$ =100	$(1000/1100) \times 100$ = 90.90	$(1000/1200) \times 100$ = 83.33
Base is 100% of the lowest bidder	100	90.90	83.33
Calculation (iii)	$(100/100) \times 30$ =30	$(90.90/100) \times 30$ =27.27	$(83.33/100) \times 30$ =24.99
Marks (B) Out of 30	30	27.27	24.99
Total Marks (A+B) Out of 100	89.50	97.27	91.49
Ranking of Bidder	L3	L1	L2
Y is the L1 bidder with highest cumulative marks.			

Evaluation process as decided by the Bank will be binding to the bidders.

The Jind Central Co-operative Bank Ltd; Jind in its sole/absolute discretion can apply whatever criteria deemed appropriate in determining the responsiveness of the proposal submitted by the respondents. The Bank may reject any / all proposal(s) at any stage without assigning any reason thereof.

- (a) The bids of such tenderers who do not pay the cost of tenders and / or do not pay the Earnest Money Deposit shall not taken cognizance of.
- (b) The technical bid shall be opened on the due date and time as specified in tender. The price bid of only such tenderers, whose technical bid is found to be qualified, shall be opened. The time and date of opening of price bid shall be fixed and intimated to the qualified parties only.

7. Evaluation of Financial Bids

7.1 The Financial Bids of only those Bidders short listed from the Technical Bids will be opened in the presence of their representatives on a specified date and time to be intimated to the respective Bidders by Tender Process Section.

7.2 Lowest Quoting Bidder will be selected.

7.3 No enquiry shall be made by the bidder(s) during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder(s). However, the Bank can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else bid of such defaulting bidders will be rejected.

8. **Opening of tender** : The tenders will be opened in the The Jind Central Co-operative Bank Ltd., Bays No.1-4, Distt. Shopping Centre, Huda Ground, Urban Estate, Jind, Haryana on the date that will be intimated later on on the website of the bank www.jinddccb.com. If the date for opening of tenders happens to be a holiday, the tenders will be opened on the next working day following the holiday. The tenderer will be at liberty to be present either in person or through an authorized representative at the time of opening of the tenders.

9. **Corrupt Practices** : Any bribe, commission and advantage offered or promised by the tenderer or on his behalf to any officer or servant of the Bank shall (in addition to any criminal liability which the tenderer may incur) debar his tender from being considered. Canvassing on the part or on behalf of the tenderer will also make his tender liable to rejection.
10. **Interviews and Acceptance of tender**:- The tenderer should be prepared to proceed to The Jind Central Co-operative Bank Ltd; Head Office, Jind or at designated place at their own expenses and without any obligation, if called upon to do so for interview by the General Manager or an officer authorized to act on his behalf as the case may be. General Manager, The Jind Central Co-operative Bank Ltd., Jind or an officer acting on his behalf reserves the right to reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest or any tender. The successful tenderer will be informed about the acceptance of his tender through a letter/Mail. The agency shall submit the joining report within ten days of the acceptance of tender and simultaneously submit the agreement, as per **Annexure-I**.
11. **Execution of Agreement** :The successful tenderer shall enter into an agreement with the Bank in the format appended as **Annexure-I**. The Agreement shall be typed on a Non-Judicial Stamp Paper of appropriate value.
- (i) *The agreement shall be executed **within Ten days** of the acceptance of the tender, failing which the Contract is liable to be terminated. In such case the Earnest Money Deposit of the tenderer shall stand forfeited.*
- (ii) The General Manager may at his discretion, however, on a specific request by the successful tenderer, give additional time to the tenderer to execute the Agreement, which in any case shall not exceed more than 15 days in all, including the original Ten days period.
12. **Period of Validity**:
The bid shall be valid from the scheduled date of opening of the bids. If any bidder withdraws his tender before the scheduled time or makes any modifications in the terms & conditions of the tenders which are not acceptable to Bank, without prejudice to any other right or remedies, Bank shall be at liberty to forfeit the entire said Earnest Money Deposit.
- 13. Terms and Conditions:**
- 13.1 Financial Bid: As per **Annexure-6**.
- 13.2 Services period by the vendor: This contract will remain valid for Five Years.
- 13.3 Technical Bid: - As per Annexure-4 and Checklist to be submit along with as per **Annexure-5**.
- 13.4 List of branches with complete Address provided: As per **Annexure-7**.
- 13.5 Forfeiture of Earnest Money:
- i) If the Bidder withdraws his bid before the expiry of validity or after the acceptance of the bid, the Earnest Money Deposited by the bidder will be forfeited.
- ii) If the Bidder fails to comply with any of the terms, conditions or requirement of order and the technical specifications of the tender document. The Earnest Money deposited by the Bidder will be forfeited.
- iii) In case successful bidder fails to comply with the delivery period as specified the earnest money deposit will be forfeited.
14. **Cancellation of Order**:
- i) In the event of the successful bidder failing duly and properly to fulfil the order or committing breach of any of the terms and conditions of this order or repeatedly supplying goods liable to rejection hereunder or failing, declining, neglecting or delay to comply with any demand or requisition or otherwise not executing the same in accordance with terms of this contract or if the bidder or his agent or servants being guilty of fraud in respect of this contract or any of his partners or representatives found directing, giving, promising or offering any bribes, gratuity, gift loan, perquisite, reward or advantage pecuniary or otherwise to any person in the employment of Government in any way relating to such officers or person or persons, officer or employment or if the bidder or any of his partners become insolvent or apply for relief as insolvent debtor or commence any insolvency proceedings or make any composition with his/their creditors or attempts to do so, then without prejudice

- shall be entitled to cancellation of order forth with and to blacklist the bidder and may claim back all or part of the money already paid to the bidder.
- ii) If during the currency of execution of order, the successful bidder becomes bankrupt or otherwise insolvent or is likely to become insolvent or bankrupt, the Bank at any time, cancel the order by giving written notice to the successful bidder. Notwithstanding the above, such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Bank.
 - iii) Cancellation of order shall not affect any continuing obligations of the successful bidder under the Contract Agreement, which, either expressly or by necessary implication, are to survive its expiry or termination such as confidentiality obligations of the successful bidder.
 - iv) Upon cancellation of order for whatsoever, the Bank shall have the right to perform the following penalties:-
 - a) Forfeiture of earnest money
 - b) Imposition of liquidated damage.
 - c) Black listing of the successful bidder.

15. General Conditions

- 15.1 No interest shall be payable for the Earnest Money Deposit and the No deviations from these terms and conditions will be accepted. Any violation there off will lead to rejection of the bid.
- 15.2 The Earnest Money Deposits without any interest accrued, shall be released only after the expiry of the warranty period of the systems successfully.
- 15.3 The decision of the Bank arrived during the various stages of the evaluation of the bids is final & binding on all vendors.
- 15.4 In case the empanelled vendor is found in-breach of any condition(s) of tender or supply order, at any stage during the course of supply/ installation/commissioning or warranty period, the legal action as per rules/laws will be taken.
- 15.5 Any attempt by vendor to bring pressure towards Bank's decision making process, such vendors shall be disqualified for participation in the present tender and those vendor may be liable to be debarred from bidding for this bank tenders in future for a period of three years.
- 15.6 It is mandatory for the bidders to strictly adhere to the schedule of delivery & installation of systems during implementation of the Project.
- 15.7 Printed conditions mentioned in the tender bids submitted by vendors will not be binding on the Bank. All the terms and conditions for the supply, testing and installation, payment terms, penalty etc. will be as those mentioned herein and no change in the terms and conditions by the vendors will be acceptable. Alterations, if any, in the tender bids should be attested properly by the vendor, failing which, the tender will be rejected.
- 15.8 Upon verification, evaluation / assessment, if in case any information furnished by the vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
- 15.9 No deviations from tender terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.
- 15.10 Termination for Insolvency: The Bank may at any time terminate the purchase order / contract by giving written notice of four weeks to the Supplier, without any compensation to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent.
- 15.11 The Bank will not be responsible for any misinterpretation or wrong assumption by the vendor, while responding to this tender.
- 15.12 General Manager of The Jind Central Co-op Bank Ltd; Jind, reserves the right to reject any item, if found unsuitable and /or not conforming to the approved specifications. The rejected items, if any, shall have to be taken back and replaced by good items forthwith at the cost of the vendor. No payment will be made for rejected items.
A sticker mentioning the Service Support Call Centre Number of the vendor should be pasted on each system.

16. Applicable Law

- 16.1 The agency shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
- 16.2 The Bank reserves the right to cancel this tender or modify the requirement, at any stage of Tender process cycle.
- 16.3 The Bank also reserves the right to modify/relax any of the terms & conditions of the tender by declaring / publishing such amendments in a manner that all prospective vendors / parties to be kept informed about it.
- 16.4 The Bank in view of projects requirement may reject any tender(s), in which any prescribed condition(s) is/are found incomplete in any respect and at any processing state.
- 16.5 The vendor should provide with every System manual and related User manual.

SERVICE AGREEMENT

This agreement of Installation and Maintenance of Power Backup through static UPS made on between M/s having its office at through its Director/Partner/Proprietor (Who is authorized to sign the agreement) hereinafter called 1st party i.e. company and The Jind Central co-op Bank Ltd., Jind through its General Manager/Authorized representative hereinafter called the 2nd party i.e. bank witness as follows.

1. Both the parties are competent to sign this agreement.
2. That the proposal of providing the service of Power Back-up at 33 Branches located in District Jind, by E-tendering process is acceptable to 2nd party with the following additional terms and conditions.
3. That the 1st party would provide static UPS of suitable capacity with at least four hours backup at 33 Branches for the equipment/appliances mentioned in scope of work of tender documents (list of branches provided by the 2nd party as per **Annexure-7**). The 1st party will have to enhance or reduce the capacity of UPSs being used at branches as per requirement of Bank. The 1st Party will take a certificate from Branch user about the installation of the system and submit to the head office soon after installation, the date of installation in the certificate will be deemed as the date of installation for system in Branch.
4. The contract will remain valid from/2019 till/2024 which may be renewed further on terms to be mutually agreed.
5. The rates quoted & finally agreed by both the parties for the contract Period are as under.
 - a) Power Back-up static UPS for Each Branch @Rs..... Per month/per branch.

Taxes will be extra and will be paid by 2nd party, however applicable TDS will be deducted by 2nd party.

6. That The 1st party will provide Power Back-up service for Computers, Routers, Printers, DVR, Note Counting Machine, Lights, Fans etc. through static UPS Power System.
7. The 1st party will take comprehensive insurance policy for loss due to electricity fault/theft/rioting/ physical damage and naturally calamities etc.
8. That the 1st party will make qualified service technician available on call on site. The 1st party will be responsible for all kind of maintenance of the system established by it.
9. That the 1st party will maintain a service log book duly filled and signed by the users.
10. That the 1st party will make own arrangement for bringing in and taking out materials, tools / tackles required for the maintenance work.
11. That the 1st party shall provide stand-by equipment to the Branch at site wherever necessary.
12. That if there is any damage to the appliances of 2nd party or its vendors due to faults in the system of 1st party the loss will be made good by 1st party.
13. That No item/ equipment of 1st party will be allowed to move out of premises of Branch/ office of 2nd party without permission of BM/GM/CEO of 2nd party.
14. That maximum two hour down time is allowed to 1st party (after lodging a complaint in this regard) that too once fortnightly. On another instance in which down time is above 2 hours in same branch would attract penalty of Rs.100/-Per hour and maximum of Rs.500/- per day on 1st party.
15. That the 2nd party will be at liberty to terminate the agreement at any time by serving 3 months notice to the 1st party.
16. The 1st Party would deposit an amount of Rs. 200000/- as Interest free Security Deposit in the Bank.

17. That the 2nd party shall make payment by 10th of succeeding month by account payee cheque after deducting applicable taxes & penalty if any and on receipt of satisfactory report from its help desk.
18. That the above terms and conditions can be amended / modified with the consent of both parties at any time.
19. That if terms and conditions mentioned above are breached by any of the party the agreement shall stand cancelled and the loss will be borne by the party who breaches the contract.
20. All disputes shall be settled within District jind jurisdiction.

1st Party

M/s

2nd Party

General Manager

The Jind Central co-op Bank Ltd., Jind

Undertaking

Self-Declaration on not being blacklisted

(To be enclosed with Technical bid)

Date: _____

From

To

The General Manager,
The Jind Central Co-op Bank Ltd.,
Bays No 1-4, Distt. Shopping Centre,
Jind-126102, Haryana

I, _____ son of Sh. _____ resident
of _____ the (Director/Partner/Proprietor) _____
of M/s _____ do hereby solemnly affirm and declare on behalf of
M/s _____ as under:-

That we M/s _____ hereby confirm that
we M/s _____ has not been blacklisted by any
State Government/ Central Government/ Public Sector Undertakings during the last three years
and further confirm that our EMD/SD/Performance bank guarantee has not been forfeited by any
State Government / Central Government / Public Sector Undertakings during the last three years
due to our non-performance, non-compliance with the tender conditions etc.

That we M/s _____ hereby declare that
all the particulars furnished by us in this Tender are true to the best of my/our knowledge and
I/We understand and accept that if at any stage, the information furnished is found to be incorrect
or false, I/We am/ are liable for disqualification from this tender and also are liable for any penal
action that may arise due to the above.

That we M/s _____ certify that no
refurbished components are used in the manufacturing and supply of Quoted Items and its related
accessories / tendered items.

That in case of violation of any of the conditions above, We M/s _____
understand that We M/s _____ are liable to be blacklisted by The Jind Central
Co-operative Bank Ltd; Jind for a period of three years from participating in any Tender.

DEPONENT

Verification:

Verified that the contents of the above affidavit of mine are true and correct to the best of my
knowledge and nothing has been concealed therein.

DEPONENT

Statutory Undertaking

(To be enclosed with Technical bid)

Date: _____

**General Manager,
The Jind Central Co-op Bank Ltd.,
Bays No 1-4, Distt. Shopping Centre,
Jind-126102, Haryana**

I/We (Name of the Bidder) having registered office at (Address of the registered office) and local office at (Address of the local office), hereby declare and confirm that-

- 1) The contents of the Tender have been carefully gone through and we undertake to fully comply with the terms and conditions specified in the tender document including addendum, if any thereof.
- 2) I/We are not engaged into litigation as of date with any Government Department/ PSU/ Autonomous body on account of similar services for indulging in corrupt or fraudulent practices. We also confirm that we are not determined non-performing by any of the entities specified above.
- 3) Neither the Bidder nor any of its Directors are the subject of criminal or civil proceedings that could be expected to adversely affect its business or its ability to Bid in the present tender.
- 4) We understand that the technical Bid, if found incomplete in any respect and/or if found with conditional compliance or not accompanied with the requisite Bid Security/ Earnest Money Deposit, shall be summarily rejected.
- 5) We understand that if at any time, any averments made or information furnished as part of this Bid is found incorrect, then its Bid and the contract if awarded on the basis of such Bid shall be cancelled.
- 6) We offer to execute the work in accordance with the Terms of Reference and Conditions of Contract of this Tender.
- 7) The information provided in the technical proposal (including the attachments) is true, accurate and complete to the best of my knowledge & belief.

Authorized Signatory [In full and initials]: _____

Name and Title of Signatory : _____

Name of Bidding Company/Firm: _____

Address: _____ (*Affix the Official Seal of the Bidding Company*)

Technical Compliance

Sr.No.	BIDDER INFORMATION	SCORE CRITERIA	MAXIMUM SCORE	DETAILS	REMARK (YES/NO)
1	Name of the Organization/PSA				
2	Year of Establishment				
3	Address				
4	Contact Number & Email of Head office				
5	Status of Firm (whether Pvt. Ltd. Company/Public Ltd Company/Partnership firm/Proprietorship firm(Attach Proof)				
6	Name of Directors/Partners				
7	<i>Details of EMD</i>				
8	<i>Details of cost of Tender document</i>				
9	Whether registered with registrar of Companies/ firms- mention number and Date with Proof(Attach)	5 marks	5 marks		
10	Whether assessee of Income Tax. Mention PAN Number, furnish copy of income tax return for last three years.(Attach)	10 marks	10 marks		
11	<i>GST Registration(Attach Proof)</i>	5 marks	5 marks	Number: Date: Registering Authority:	
12	<i>Affidavit of Non-blacklisting during last five financial years (Attach Proof)</i>	5 marks	5 marks		
13	<i>Certificate of at least 3 years' Experience in Business. (Attach Proof)</i>	2 mark for each completed year	20 marks		
14	<i>Audited Balance Sheet/ P&L Statement for last 3 years(Attach Proof)</i>	5 marks	5 marks		
15	<i>Dealership/Distributorship of How Many companies supplying UPS, Inverters/Batteries etc.(Attach Proof)</i>	5 Marks (per company per certificate)	10 Marks		

16	<i>Similar Work Experience in Bank Branches(Attach Proof)</i>	1/2 Mark <i>(per Branch)</i>	20 Marks		
17	<i>Annual Turnover for three Years(Attach Proof) FY-2015-16,2016-17,2017-18)</i>	1 mark each for each 10 Lac of turnover for the last three Financial Years	20 marks		

Yours faithfully,

Authorized Signatory [In full and initials]: _____

Name and Title of Signatory : _____

Name of Bidding Company/Firm: _____

Address: _____ *(Affix the Official Seal of the Bidding Company)*

Checklist to be enclosed with Technical bid

We M/s _____ has enclosed documentary evidence for fulfilling the Eligibility in the Technical Bid and other requirement laid in the tender document.

S. No.	Clause	Documents Required	Documents submitted yes/no
1.	Processing fee for Tender Document should have been submitted.	The Payment for Tender Document cost INR 5000/- (Rupees five thousand only) and eService Fee Rs. 1000/- (Rupees one thousand only (Non refundable) can be made by eligible bidders / contractors online directly through Debit Cards & Internet Banking Accounts.	
2.	Earnest Money Deposit (EMD)	The Payment for EMD of Rs. 1,00,000 /- (Rupees One Lakh only) can be made online directly through RTGS / NEFT and the bidder would remit the funds at least T + 1 working day (Transaction + One working day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.	
3.	The Bidder should be registered in India under the Indian Companies Act, 1956/ Partnership firm/sole proprietorship firm and existing for the past 3 years	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms/VAT or Service Tax Registration Certificate for Sole Proprietorship Firms.	
4.	Bidder must be dealer/distributor of company supplying UPS, Inverter, batteries.	Certificate of dealership/authorization letter.	
5.	The minimum cumulative Turn-over of the bidding company during last three audited financial years should be minimum Rs. 100.00 Lakh (FY2015-16, FY2016-17 & FY2017-18)	Audited Balance sheet of the Bidder for each of the last 3 financial years	
6.	The Bidder should have positive net worth (measured as paid-up capital plus free reserves) and should be a profit making company for atleast two years out of the	Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the last 3 audited financial years	

S. No.	Clause	Documents Required	Documents submitted yes/no
	last three audited financial years (FY2015-16, FY2016-17 & FY2017-18)		
7.	The bidding company must be in the business of providing power backup Service in Banks for the last three years as on date of submission of e-bid.	Copy of Purchase Order/agreement issued in the name of bidder by any bank.	
8.	Should not have been black listed by any central/State Govt. Department/ Organization for breach of any applicable law or violation of regulatory prescriptions or breach of agreement as on date of submission of Bid.	An affidavit as per the Annexure-2 to be submitted by bidder	
9.	The Bidder must have successfully executed orders of minimum Rs. 5.00 lac in any Govt. Departments/ Banks in last 3 years as on the date of submission of Bid.	Copy of the purchase order/a certified letter/agreement from the concerned Client confirming the date of engagement and successful completion of order.	
10.	The bidder/OEM shall have minimum one service centre at least in Haryana.	In case of OEM's/bidder's Own Service Centre, copies of the landline telephone bills or valid rent agreement as on tender opening date shall be submitted as a proof for availability of the service centres.	

S. No.	Clause	Documents Required	Documents submitted yes/no
11.	The Bidder should have all necessary licenses, permissions, consents, NOCs, approvals as required under law for carrying out its business. The Bidder should have currently valid GST Registration Certificate and PAN No.	Copies of GST No. & PAN No.	

Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation

Yours faithfully,

Authorized Signatory [In full and initials]: _____

Name and Title of Signatory : _____

Name of Bidding Company/Firm: _____

Address: _____ (Affix the Official Seal of the Bidding Company)

Financial Bid

Sr. No.	Item Description	Rates (in Rs)		
		Price (per month per Branch)	GST	Gross Amount
1.	UPS Power Backup Price			

Note: - Rates should include packing, forwarding, freight, insurance, installation, commissioning, warranty, replacement, Hiring of Gen Sets in case of emergency or any other charges. (All fields in the financial bid format are MANDATORY.)

Authorized Signatory

Name:

Date:

SEAL

Place:

**List of Branches of “The Jind Central Co-operative Bank Ltd; Jind”
with Complete Address**

Sr.No.	Bank Name	Branch Name	Complete Address with PIN CODE
1	The Jind Central Coop. Bank Ltd.	H.O. Branch	Bays No. 1-4, Distt Shopping Centre, Huda Market, Jind - 126102 (Haryana)
2	The Jind Central Coop. Bank Ltd.	Gandhi Nagar	Scheme No. 5, Gandhi Nagar, Jind -126102 (Haryana)
3	The Jind Central Coop. Bank Ltd.	Jind City	Opposite City Police Station, Old Court Road, Jind -126102 (Haryana)
4	The Jind Central Coop. Bank Ltd.	Patiala Chowk	Kaithal Road, Jind -126102 (Haryana)
5	The Jind Central Coop. Bank Ltd.	Sugar Mills	V.P.O Jhang, Tehsil Jind, Distt. Jind-126102 (Haryana)
6	The Jind Central Coop. Bank Ltd.	Baroda	V.P.O. Baroda, Tehsil Uchana, Distt. Jind -126115 (Haryana)
7	The Jind Central Coop. Bank Ltd.	Uchana	Bank Complex, Uchana, Tehsil Uchana & Distt. Jind -126115 (Haryana)
8	The Jind Central Coop. Bank Ltd.	Kakrod	V.P.O. Kakrod, Tehsil Uchana, Distt. Jind -126115 (Haryana)
9	The Jind Central Coop. Bank Ltd.	Narwana	Railway Road, Narwana, Distt. Jind - 126116
10	The Jind Central Coop. Bank Ltd.	Amargarh	V.P.O. Amargarh, Tehsil Narwana, Distt. Jind -126116 (Haryana)
11	The Jind Central Coop. Bank Ltd.	Dharodhi	V.P.O. Dharodhi, Tehsil Narwana, Distt. Jind -126116 (Haryana)
12	The Jind Central Coop. Bank Ltd.	Dhamtan Sahib	V.P.O. Dhamtan Sahib, Tehsil Narwana, Distt. Jind -126116 (Haryana)
13	The Jind Central Coop. Bank Ltd.	Ujhana	V.P.O. Ujhana, Tehsil Narwana, Distt. Jind -126116 (Haryana)
14	The Jind Central Coop. Bank Ltd.	Dhanouri	V.P.O. Dhanouri, Tehsil Narwana, Distt. Jind -126116 (Haryana)
15	The Jind Central Coop. Bank Ltd.	Pipaltha	V.P.O. Pipaltha, Tehsil Narwana, Distt. Jind -126116 (Haryana)
16	The Jind Central Coop. Bank Ltd.	Singhwal	V.P.O. Singhwal, Tehsil Narwana, Distt. Jind -126116 (Haryana)
17	The Jind Central Coop. Bank Ltd.	Peggan	V.P.O. Peggan, Tehsil & Distt. Jind -126111 (Haryana)
18	The Jind Central Coop. Bank Ltd.	Naguran	V.P.O. Naguran, Tehsil & Distt. Jind -126125 (Haryana)
19	The Jind Central Coop. Bank	Alewa	V.P.O. Alewa, Tehsil & Distt.

TENDER DOCUMENT THE JIND CENTRAL CO-OPERATIVE BANK LTD, JIND, HARYANA

	Ltd.		Jind -126111 (Haryana)
20	The Jind Central Coop. Bank Ltd.	Jamni	V.P.O. Jamni, Tehsil Safidon, Distt. Jind -126113 (Haryana)
21	The Jind Central Coop. Bank Ltd.	Pillukhera	V.P.O. Pillukhera, Tehsil, Safidon, Distt. Jind -126113 (Haryana)
22	The Jind Central Coop. Bank Ltd.	Muwana	V.P.O. Muwana, Tehsil Safidon, Distt. Jind -126112 (Haryana)
23	The Jind Central Coop. Bank Ltd.	Safidon	Near Bus Stand, Safidon, Distt. Jind - 126112
24	The Jind Central Coop. Bank Ltd.	Hatt	V.P.O. Hatt, Tehsil Safidon, Distt. Jind -126112 (Haryana)
25	The Jind Central Coop. Bank Ltd.	Sindhvi Khera	V.P.O. Sindhvi Khera, Tehsil & Distt. Jind -126102 (Haryana)
26	The Jind Central Coop. Bank Ltd.	Brah Khurd	V.P.O. Brah Khurd, Tehsil & Distt. Jind -126102 (Haryana)
27	The Jind Central Coop. Bank Ltd.	Shamlo Kalan	V.P.O. Shamlo Kalan, Tehsil & Distt. Jind -126114 (Haryana)
28	The Jind Central Coop. Bank Ltd.	Bibipur	V.P.O. Bibipur, Tehsil & Distt. Jind -126102 (Haryana)
29	The Jind Central Coop. Bank Ltd.	Khokhri	V.P.O. Khokhri, Tehsil & Distt. Jind -126102 (Haryana)
30	The Jind Central Coop. Bank Ltd.	Julana	Backside old grain market, Julana, Distt. Jind -126101 (Haryana)
31	The Jind Central Coop. Bank Ltd.	Danoda Kalan	Near Bus Stand, Danoda Kalan, Tehsil Narwana, Distt. Jind - 126152
32	The Jind Central Coop. Bank Ltd.	Karsola	V.P.O. Karsola, Tehsil & Distt. Jind -126101 (Haryana)
33	The Jind Central Coop. Bank Ltd.	Morkhi	V.P.O. Morkhi, Tehsil Safidon, Distt. Jind -126113 (Haryana)